

## **Single Unit Control**

The Board will direct the Superintendent only through official decisions of the Board.

1. The Board will make decisions by formal, recorded vote in order to avoid any ambiguity about whether direction has been given.
2. The Superintendent is not obligated to follow the directions or instructions of individual Board members, officers and committees unless the Board has specifically delegated such exercise of authority.
3. Should the Superintendent determine that an information request received from an individual member or a committee requires a material amount of staff time or is unreasonable, the Superintendent may refuse such requests and ask that the committee or the member refer such requests to the Board for authorization.

**Legal Reference:**

**EDUCATION CODE**

*35010 Control of district; prescription and enforcement of rules*

*35031 Term of employment*

*35035 Additional powers and duties of superintendent*

*35160 Authority of governing boards commencing January 1, 1976*

**GOVERNMENT CODE**

*54950-54963 The Ralph M. Brown Act*

Adopted: April 24, 2007

Revised: March 10, 2015

**Monitoring Method: Board self-assessment**

**Monitoring Frequency: Annually**